

PIER POINT VILLAGE TWO HOMEOWNERS ASSOCIATION

Board of Directors Meeting
CPMG Office
2620 S Parker Rd, Suite 105
Aurora, CO 80014
January 27, 2021, 11 AM

Board Members Present: All board members present. Karen Reich, Mary Sebastian, Cynthia Haynes and Zuleika Duhaney

CPMG Staff Present: Debra Vickrey, AMS, PCAM, Association Manager

Quorum of Board of Directors established. Meeting called to order at 11 AM. Minutes were taken and transcribed by Mary Sebastian.

Meeting Minutes: October 19, 2020

- **Motion** was made to approve minutes by Cynthia Haynes, seconded by Mary Sebastian and unanimously approved.

Homeowner Forum: No non-board members were in attendance.

President's Report:

- Deck at 3800 C was completed
- Gutters were cleaned
- Fence at Parker was completed

Manager's Report:

- A Workshop for Board members needs to be scheduled as an update of Association documents is needed.
- Insurance quotes will be obtained, new broker needed.
- Documents are still in process of being digitized.
- Aurora Water Bill Audit—application for audit is on hold because of Covid. The landscaping company can help some, making sure irrigation clocks and sensors are modern and functioning properly.

Contracts:

- **Landscaping**
 - **Motion** to approve the LandTech proposal in the amount of \$1,500 to clean the ditch area was made by Zuleika Duhaney, seconded by Cynthia Haynes and passed unanimously.
 - **Motion** to approve the LandTech proposal in the amount of \$1,700 to clean up pine needles was made by Zuleika Duhaney, seconded by Cynthia Haynes and passed unanimously.
- **Reserve Study**
 - **Motion** to approve the Aspen Reserve Specialties proposal in the amount of \$3,350 for a reserve study was made by Karen Reich, seconded by Cynthia Haynes and passed unanimously.

Financials:

Motion to accept the December 2020 financials, prepared by CPMG, subject to audit, was made by Zuleika Duhaney, seconded by Cynthia Haynes and passed unanimously.

